



# Upper Delaware Council

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## MEMORANDUM

TO: Upper Delaware Towns and Townships and County Governments

FROM: William E. Douglass, Executive Director

SUBJECT: **AVAILABILITY OF FY 2012 TECHNICAL ASSISTANCE GRANTS APPLICATIONS DUE SEPTEMBER 2, 2011**

The Upper Delaware Council (UDC) is pleased to announce that it will make planning or study funds available to member towns and townships and county governments for projects related to the implementation of the River Management Plan for the Upper Delaware Scenic and Recreational River for the twenty-third year. To date, the UDC has awarded \$673,092 in grants under this program. The total pool of grant money for fiscal year 2012 has not yet been budgeted, but is expected to be in the \$15,000 to \$20,000 range.

### **This FY 2012 round will follow a new schedule.**

Applicants will have a ten (10)-month period to complete their projects and request payment, with no time extensions allowed, so that all projects are finished within the 2012 federal fiscal year.

Following the **submission of all applications by the September 2, 2011 deadline**, a special meeting of the UDC's Project Review Committee will be convened on Tuesday, September 13, at 6:30 p.m. at the Council's office in Narrowsburg to meet with the applicants and review their proposals.

**A vote to award the grants is expected at the Thursday, October 6, 2011** monthly UDC meeting to be held at 7:30 p.m. at the UDC office.

Mid-term progress reports to the UDC by successful grantees will be due by February 29, 2012.

***The deadline for municipalities to complete their projects and submit their documentation for reimbursement will be July 24, 2012. Again, NO EXTENSIONS WILL BE GRANTED!***

Funding in general is limited to the following:

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### ***Working together to conserve the Upper Delaware Scenic and Recreational River***

*Town of Hancock • Town of Fremont • Town of Delaware • Town of Cochection • Town of Tusten • Town of Highland • Town of Lumberland  
Town of Deerpark • Damascus Township • Berlin Township • Lackawaxen Township • Shohola Township • Westfall Township  
State of New York • Commonwealth of Pennsylvania • Delaware River Basin Commission • In partnership with the National Park Service*

1. Planning funds to prepare or upgrade a zoning ordinance or other relevant law, plan, or ordinance (i.e. floodplain, wetland, comprehensive plan, subdivision).
2. Funding to publish such an ordinance.
3. Funding to address a problem identified in the Plan for resolution.
4. The preparation of educational materials and guides that assist in implementation of the Plan.

As you know, over the years we have funded a wide variety of projects. Many of the grants awarded have been for more traditional, land use planning-type projects, providing assistance to local governments for such activities as updating and revising comprehensive plans, zoning and subdivision laws. Recent projects have included: zoning standards for alternative energy; compilation of a town's final comprehensive master plan; a town local law for site plan review; a regional comprehensive plan and open space, greenways, and recreation plan; printing copies of township subdivision and zoning ordinances and comprehensive plan for township board members; an update of a zoning law to coincide with a new comprehensive plan; and managing natural gas development impacts - strategies to protect town infrastructure and land use.

There are certain limitations on the use of these funds:

1. Funding is limited to town/townships participating in the Upper Delaware Council and their respective county governments.
2. Funding is for planning projects, and not for such activities as land acquisition, construction, or other "bricks and mortar" capital improvement projects.
3. Funding is only for projects related to the implementation of the Upper Delaware Scenic and Recreational River Management Plan. The Plan can be found on-line at <http://www.nps.gov/upde/parkmgmt/planning.htm>
4. The town or township or county government body must approve the contract for the grant.
5. **The term of the grant contract is for ten (10) months. A mid-term progress report is required. No extensions of the contract deadline will be granted.**
6. Be aware that payments of grant funds will be disbursed only after the completion of the work as specified in each individual grant contract and approved by the Project Review Committee.

Please review the UDC "*Contract and Grant Criteria*" guidelines, available on the UDC website at <http://upperdelawarecouncil.org/tag/tag.php>, for a detailed explanation of the qualifications and restrictions, purposes, and procedures.

A "TAG FY 2012 APPLICATION FORM" is also available on the UDC website at [http://www.upperdelawarecouncil.org/tag/pdfs/FY2012\\_TAG\\_APP.pdf](http://www.upperdelawarecouncil.org/tag/pdfs/FY2012_TAG_APP.pdf).

A list of Past TAG Projects by municipality is posted on the UDC's website at <http://upperdelawarecouncil.org/tag/pasttagprojects.php>.

The UDC's Project Review Committee will review all applications at a special meeting scheduled for Tuesday, September 13, 2011. **We require that applicants send a representative to this meeting to answer any questions pertaining to their grant application. Please let us know in advance who will be attending the special Project Review Committee meeting on your behalf.**

Please call our office at (845) 252-3022 with any questions.